

## Warren County Port Authority

### Meeting Minutes August 3, 2009

#### Opening:

The meeting of the Warren County Port Authority was called to order at 5:07 pm on August 3, 2009 in the Warren County Administration Building, Room 128B by Warren County Port Authority Chairman Greg Sample.

#### Present:

**Warren County Port Authority Board Members:** Mr. Gully, Mr. McNeil, Mr. Sample, Ms. Reindl-Johnson (5:12 pm) and Mr. Wilson

**Warren County Economic Development Staff:** Kimm Coyner and Martin Russell

#### Other Attendees:

None present

#### A. Approval of Agenda

The agenda and additional resources were distributed to the board for review and consideration without disapproval.

#### B. Approval of Minutes

- **A motion was offered by Mr. Wilson and seconded Mr. McNeil to accept the May 4, 2009 minutes as presented by staff. The motion passed with a unanimous voice vote.**

#### C. Executive Director's Report

- Executive Director Kimm Coyner discussed the Warren County Port Authority financial report through June 2009. The Port had received \$35,000 from the Chelsea transaction in Monroe and had seen bond disbursements for that project and the VH Monroe/Corridor 75 Park as well. A motion was offered by **Mr. Gully and seconded by Mr. Wilson to accept the Warren County Port Authority financial report as presented. The motion passed with a unanimous voice vote.**
- Executive Director Kimm Coyner discussed the progress of the Warren County Arts and Culture Center (WCACC) with the Board. The WCACC has received their 501 (C)(3) status with the federal government as well as their EIN number from the Internal Revenue Service. Ms. Coyner recommended that the Port consider dissolving the WCACC as a subcommittee of the Warren County Port Authority since they were now considered their own non-profit organization. Ms. Coyner will remain on their Board of Trustees and the WCACC plans on revealing their site location for a center sometime in August. **A motion was offered by Mr. McNeil and seconded by Mr. Gully to dissolve the Warren County Arts and Culture Center as a committee of the Warren County Port Authority. The motion passed with a unanimous voice vote.**

#### **D. Old Business**

- Executive Director Kimm Coyner asked Board members if they were available to attend the grand opening of the Cincinnati Premium Outlet mall on August 6<sup>th</sup>. Mr. Sample, Ms. Reindl-Johnson and Mr. Gully requested that staff RSVP on their behalf to the event.
- The Ohio General Assembly reversed their decision to require all port authorities to update their yearly plan each time a new project presented itself to a port. This new ruling will take effect on October 1, 2009 and will only apply to maritime ports.

#### **E. New Business**

- Executive Director Kimm Coyner shared with the Board that staff had secured corporate sponsors for the Warren County Office of Economic Development's annual event at the ATP Masters Tennis Tournament in Mason, Ohio. Ms. Coyner requested that the Port accept the sponsorships in order to pay vendors for services provided during the event. **A motion was offered by Mr. Wilson and seconded by Mr. McNeil to accept corporate donations for the event held by the Warren County Office of Economic Development at the ATP Masters Tournament. The motion passed with a unanimous vote.**

#### **F. Executive Session**

- **A motion was offered at 5:20 pm by Mr. Gully and seconded by Mr. Wilson to enter executive session to discuss active litigation. The motion passed unanimously using a roll call vote.**
- **A motion was offered at 5:28 pm by Mr. Wilson and seconded by Ms. Reindl-Johnson to exit the executive session discussing active litigation. The motion passed unanimously using a roll call vote.**

#### **Adjournment:**

At 5:29 pm, a motion was made by Mr. Gully and seconded by Ms. Reindl-Johnson to adjourn the meeting of the Warren County Port Authority. The next Warren County Port Authority meeting will be at 5:00 pm on September 14, 2009 in room 128 B, Warren County Administration Building.

Minutes submitted by: Martin Russell

Approved by: Kimm Coyner